

Please note that the room capacities shown below are pre COVID-19 and will change as provincial regulations change. Please contact the theatre for current capacity limits.

- A) Prices quoted on this page do not include HST.
- B) Resident Subsidized rates are for Oakville based organisations who meet the criteria for subsidy.
- C) Non-Resident subsidized rates are for organizations who meet the criteria for subsidy and are not based in Oakville.
- D) Standard rates are for all other organizations and do not include a municipal subsidy.

FACILITY	HOURLY RATES *		DAILY RATE *	WEEKLY RATES* 40 hours with:	
MAIN AUDITORIUM Capacity 487	SET-UP/ REHEARSAL 9am - 12am 3 hour minimum	PERFORMANCE 9am - 12am 4 hour minimum	incl 4 set up and 4 performance hours	3 performances / 12 performance hours maximum	4 performances / 16 performance hours maximum
RESIDENT SUBSIDIZED	\$134 per hour	\$247 per hour	\$1,435	\$4,923	\$6,180
NON RESIDENT SUBSIDIZED	\$182 per hour	\$330 per hour	\$1,854	\$6,443	\$8,040
RESIDENT STANDARD	\$235 per hour	\$438 per hour	\$2,529	\$8,380	\$10,920
NON RESIDENT STANDARD	\$281 per hour	\$527 per hour	\$3,053	\$10,177	\$13,198

FACILITY	HOURLY RATES *		DAILY RATE *	WEEKLY RATES*	
STUDIO THEATRE Capacity: 19 tables with 6 chairs or Lecture style with 120 chairs (with bar) 150 chairs (with no bar service)					
RESIDENT SUBSIDIZED	\$67.00 per hour	\$101.00 per hour	\$502	\$2,095	\$2,870
NON RESIDENT SUBSIDIZED	\$98.00 per hour	\$122.00 per hour	\$672	\$2,802	\$3,294
RESIDENT STANDARD	\$116.00 per hour	\$149.00 per hour	\$877	\$3,661	\$4,321
NON RESIDENT STANDARD	\$143.00 per hour	\$177.00 per hour	\$1,060	\$4,430	\$5,216

FACILITY	HOURLY RATES *	
LOBBY CAPACITY 170 as per liquor licence	(3 HOUR MINIMUM) MON- FRI 9 PM - 5 PM	
		EVENINGS & WEEKENDS
RESIDENT SUBSIDIZED	\$44.00 per hour	\$97.00 per hour
NON RESIDENT SUBSIDIZED	\$86.00 per hour	\$120.00 per hour
RESIDENT STANDARD	\$120.00 per hour	\$145.00 per hour
NON RESIDENT STANDARD	\$133.00 158.62	\$161.00 per hour

* Overtime rates of time and one half apply from midnight to 9:00 a.m.

Note:

- 1) Lobby rates are for the use of the space and a House Manager only. Receptions will require a Bartender at an additional charge.
- 2) Set-up and Rehearsal rental rate is based on a 3-hour minimum and includes Technical Supervisor only.
- 3) Performance rental rates (hourly, daily, or weekly) is based on a 4-hour minimum and includes Technical Supervisor, House Manager, Ticket Taker, 4 Ushers and Box Office Service (CPF, HST and Credit Card charges not included).
- 4) The bar is owned and operated by the theatre under a LLBO license and **no Special Occasion permits** are allowed.
- 5) Additional charges for Janitorial, Room set-up and technical staff as required.
- 6) Glassware, linens or catering are not included but can be arranged at extra cost.

A) Prices quoted on this page do not include HST (with the exception of bar charges)

BAR CHARGES *	
Wine/ Champagne	\$8 per glass
Wine Spritzer	\$9 per glass
Beer	\$6 each
Coolers	\$7 each
Soft Drinks	\$2 each
Coffee 12 cup pot	\$12 per pot
Coffee 50 cup urn	\$50 per urn
Juice	\$2 each
Coffee, tea, Hot Chocolate	\$2 per cup
Perrier & Flavoured	\$3 each
Ice Cream	\$5 each
Snacks	\$3 each
Punch (100 guests)	\$76

FRONT OF HOUSE CHARGE-BACK RATES	
Room Setup	\$91.66 per hour
Janitorial	\$97 each day
	\$290 per week

Merchandise Commission		
Client Seller	15%	total sales
OCPA Seller	20%	total sales

STAFF CHARGE-BACK RATES 3 hour minimum call	
House Manager	\$45.00 per hour
Bartender	\$33.00 per hour
Additional FOH staff	\$18.30 per hour
Theatre Technician	\$50.25 per hour
Box Office	\$40.50 per hour
Add'l Tech. Supervisor	\$59.75 per hour
Security - 2 person rate	4 hr minimum \$75.42 per hour

* Bar prices subject to change, please contact OCPA for current rates

- 1) Service charges apply for items not in-stock (i.e. delivery, returns).
- 2) According to LLBO regulations all open bottles remain the property of the theatre.
- 3) Catering surcharge of up to max of \$4.04 per person
- 4) Corkage charge to a maximum of \$20.85/bottle

TECHNICAL CHARGEBACK RATES	
Video Projector/ screen	\$353.01 each day
Piano Tuning	\$194.84 each time
Dance Floor	\$295.40 for one day
	\$121.51 retape if necessary
Hazer / Fog	\$59.71 each day
	\$118.37 each week
Pyro Administration	\$271.31 each event

Box Office fees charged directly to Patrons	
TICKET EXCHANGE FEE	\$4.00 per ticket * incl HST
TICKET REPRINT FEE	\$4.00 per ticket * incl HST
PROCESSING FEE (PF)	10% of advertised price to a maximum of \$4 per ticket * incl HST
CAPITAL SURCHARGE (CIF)	10% of advertised price to a maximum of \$1 per ticket * incl HST

Box Office fees charged directly to Rental Clients	
Credit/Debit Card Surcharge	5% of total sale (HST exempt)
OCAPA Outlet Sales	
One Time Set Up Fee	\$118.45 per event
Processing Fee	\$3.67 per ticket * incl HST
Processing Fee (not for profit group)	\$1.78 per ticket * incl HST
TICKET PRINTING	
\$130.94	per main auditorium performance
\$52.38	per Studio Theatre performance
\$1.15	per comp ticket (first 50 @ no charge) * incl HST
\$0.60	per ticket restocking charge * incl HST

CALCULATING TICKET PRICES												
Advertised ticket Price	\$10.00	\$15.00	\$20.00	\$25.00	\$30.00	\$35.00	\$45.00	\$50.00	\$55.00	\$60.00	\$65.00	\$70.00
minus 10% CF (max \$1.00)	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
minus 10% PF (max \$4)	\$1.00	\$1.50	\$2.00	\$2.50	\$3.00	\$3.50	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00
HST included in CPF amounts above	\$0.23	\$0.29	\$0.35	\$0.40	\$0.46	\$0.52	\$0.58	\$0.58	\$0.58	\$0.58	\$0.58	\$0.58
ticket price net of CPF	\$8.00	\$12.50	\$17.00	\$21.50	\$26.00	\$30.50	\$40.00	\$45.00	\$50.00	\$55.00	\$60.00	\$65.00
HST included in net price (if applicable)	(\$0.92)	(\$1.44)	(\$1.96)	(\$2.47)	(\$2.99)	(\$3.51)	(\$4.60)	(\$5.18)	(\$5.75)	(\$6.33)	(\$6.90)	(\$7.48)
minus credit card charge (5% of advertised price)	\$0.50	\$0.75	\$1.00	\$1.25	\$1.50	\$1.75	\$2.25	\$2.50	\$2.75	\$3.00	\$3.25	\$3.50
minus SOCAN (if applicable)	\$0.28	\$0.42	\$0.55	\$0.69	\$0.82	\$0.96	\$1.23	\$1.36	\$1.49	\$1.63	\$1.76	\$1.89
remitted to rental client	\$6.30	\$9.90	\$13.49	\$17.09	\$20.68	\$24.28	\$31.92	\$35.96	\$40.00	\$44.05	\$48.09	\$52.13

NOTE:

- 1) Re:Sound rates will also apply, please ask for more information
- 2) SOCAN tariffs vary for type of performances, please ask for more information
- 2) These examples are for tickets which attract HST and are purchased with a credit/debit card

OCAPA Marketing Reports	
Set up fee per report	\$13.88
Email to Patrons	
Set up fee	\$50
per email sent	\$0.13
Postal Mail to Patrons	
OCAPA supplies envelopes and postage	\$2.00 per piece

Electronic Message Board 2 Week Display period	
Oakville Centre Rental Clients	No Charge
groups (renewable once)	\$207.15/ 14 days * incl HST